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Workshop Paper 2

### Canvas Tutorial with Ben Neiswender

As both Westminster College and the Salt Lake Community College are migrating to Canvas and encouraging teachers to use it more, I decided to attend a Canvas Tutorial with Ben Neiswender (of Westminster) in December, just before the holiday break. This workshop was approximately an hour and a half, and Ben covered many of the features, tricks, and components of Canvas. Although I had been using Canvas as a student, through the FTLC, I had never used it as a teacher until after I took this workshop. I now use Canvas for all six of my classes – three at SLCC and three at Westminster. I find it easier to navigate than other programs I have used previously, such as Blackboard, Angel and Gradebook. I was also glad I attended the workshop when I did, so I was able to set up my courses during the break, and then I felt very prepared for the new semester.

In the workshop, I learned to effectively use Canvas and manage my classes easily. Specifically, I learned how to:

- design the layout of my pages and set a homepage; and how to post my picture
- upload documents and create links between documents, assignments, and the gradebook
- contact students, as a class or individually
- choose and rearrange the navigation tools and tabs on the page for each of my classes
- import content from one class to another without having to input it again manually
- create and save rubrics for grading assignments

This workshop was especially valuable because it was immediately applicable to my teaching, I received individual instruction and help with the parts of Canvas I will use (without spending a lot of

time on features I will not likely use or which are not as relevant to my classes), and I was able to work on my own Canvas pages right then and there, in real time, which was valuable since I am a kinesthetic and visual learner.